

South Range Elementary School PTO/Booster Club

Minutes from November 19, 2018

Attendance: Pres. Amy Isaacson, VP Mande Lehto, Sec. Val Dobson, Principal Kim Harris, Jessica Schuett, Kelsa Dykehouse, Dawn Verran

1. The meeting was called to order at 6:04 pm by President Amy
2. Reading of the Minutes from October 15
 1. Motion to accept by Mande. Second by Jess. Motion carried unanimously
3. Review of Treasurer's Report
 1. \$5497.58 in checking, \$4886.94 in savings
 1. Motion to accept by Val. Second by Jess. Motion carried unanimously
4. Payment of Bills
 1. Teacher Funds
 1. Sue Destrampe \$99.12
5. Correspondence
 1. Junk mail
6. Old Business
 1. Fundraiser wrap up
 1. A little more than last year, so right around the same
 2. Dominick Crooks was the top seller and will get the bike. Kim will contact Greg as to how that is delivered.
 3. A few outstanding bills, less than \$100. During pick up, we forgot to withhold those orders.
 4. There was one damaged item returned to the school. The office will call on it.
 5. One order was missing all of the dry items. It was a larger order so maybe a box was missing? Kim will also ask Greg what to do about that.
 6. One order was missing a person's online order. Val talked to the person and she thinks that it might not have been ordered correctly and they are following up with who ordered. Val will follow up on it.
 2. Econo Receipts
 1. Amy has called about us getting a day to sit at Econo to collect receipts. They do it month-to-month and fill up almost right away. She'll try again next month.
7. New Business
 1. Audit in January
 1. Someone will have to stay later or come in early to do the audit
 2. Teacher Gifts
 1. In the past we've done a 'gift of time', hiring two subs to go around for the day. Monday, December 17 would be the best day.
 1. Motion by Val to pay. Second by Mande. Motion carried unanimously.
8. Principal's Report
 1. She received a flier about doing a Family Science and Engineering Night put on by Tech. This was done in the past but stopped due to a decline in interest and rise in cost. It is \$400.
 1. Discussion was held that interest could be more since it hasn't been done in a while

2. Motion to pay by Val. Second by Jess. Motion carried unanimously.
9. Next Meeting is January 21 at 3PM
10. Amy adjourned the meeting at 6:22

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Agenda for January 21, 2018

1. Call to Order:
2. Secretary's Report and Approval
3. Treasurer's Report
4. Payment of Bills
 - a. Teacher Funds
 - b. Any
5. Correspondence
 - a. Checks from Believe
 - b. Junk Mail
 - c. Any Other
6. Old Business
 - a. Econo Receipts
 - b. Audit
7. New Business
8. Principal's Report
9. Next Meeting: February
10. Adjournment: