

Jeffers High School
Career and Technical Education
Application and Overview

Career and Technical Education is an opportunity for students who have a directed career path to gain technical experience while still in high school, all while earning high school credit. **CTE** placements must be in line with your career portfolio and Educational Development Plan (EDP) to be considered. Relevant learning targets will be established to measure performance and for grade-issuing purposes.

Steps to Coordinating a CTE Placement:

- 1) Fully complete your EDP. A completed EDP includes:
 - a) Saved careers
 - b) Saved colleges or trade schools (if applicable)
 - c) Your four-year plan in high school for meeting graduation standards
 - d) Your learning style, skills, and abilities
 - e) Your future professional/career goals
- 2) Know what your transcript is, and request a copy from your counselor.
- 3) Complete the application portion of this document with parent signatures
- 4) Submit the three above documents to your counselor for review/consideration of placement.

Career and Technical Education parameters:

- Must be at least a junior in high school
- Can be 1 or 2 hours of the students school day
- Must not have had grade deductions due to attendance last semester
- Must meet Michigan Merit Curriculum requirements in their schedule

CTE APPLICATION:

Student Name/Grad Year: _____ Student Cell: _____
Student Email (Must be checked): _____
Total Credits: _____ GPA: _____
Parent Name: _____ Parent Cell: _____
Parent Email: _____

Attendance Summary Last Term: _____

Brief Post-Graduation Plans:

Parent Signature: _____ Date: _____